

**The symptoms of COVID-19 are fever, cough, fatigue, sore throat, shortness of breath, or loss of sense of smell or taste.**

If you are exhibiting the symptoms of COVID-19:

EMAIL [COVID19WWC@bmc.org](mailto:COVID19WWC@bmc.org)



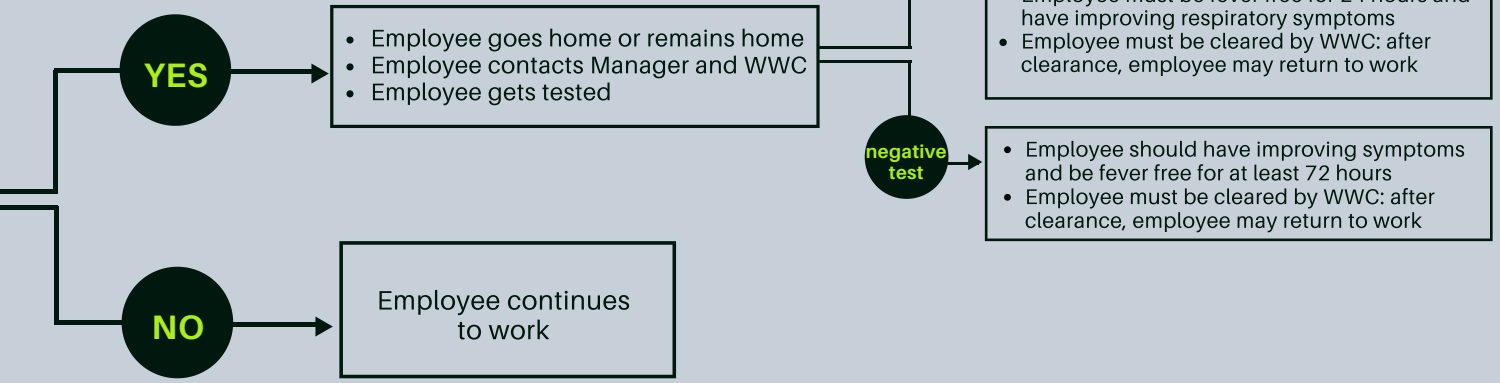
The COVID-19 employee response team will appropriately review your symptoms and then schedule you for testing

**The following pages include decision trees for the following scenarios:**

- LANE 1** Employee is displaying COVID-19 symptoms
- LANE 2** Close contact with **confirmed** COVID-19 case **at work or in clinical space**
- LANE 3** Close contact with **confirmed** COVID-19 case **outside of work.**
- LANE 4** **Travel** outside of designated lower-risk states
- FAQ:** Employees in Special Categories

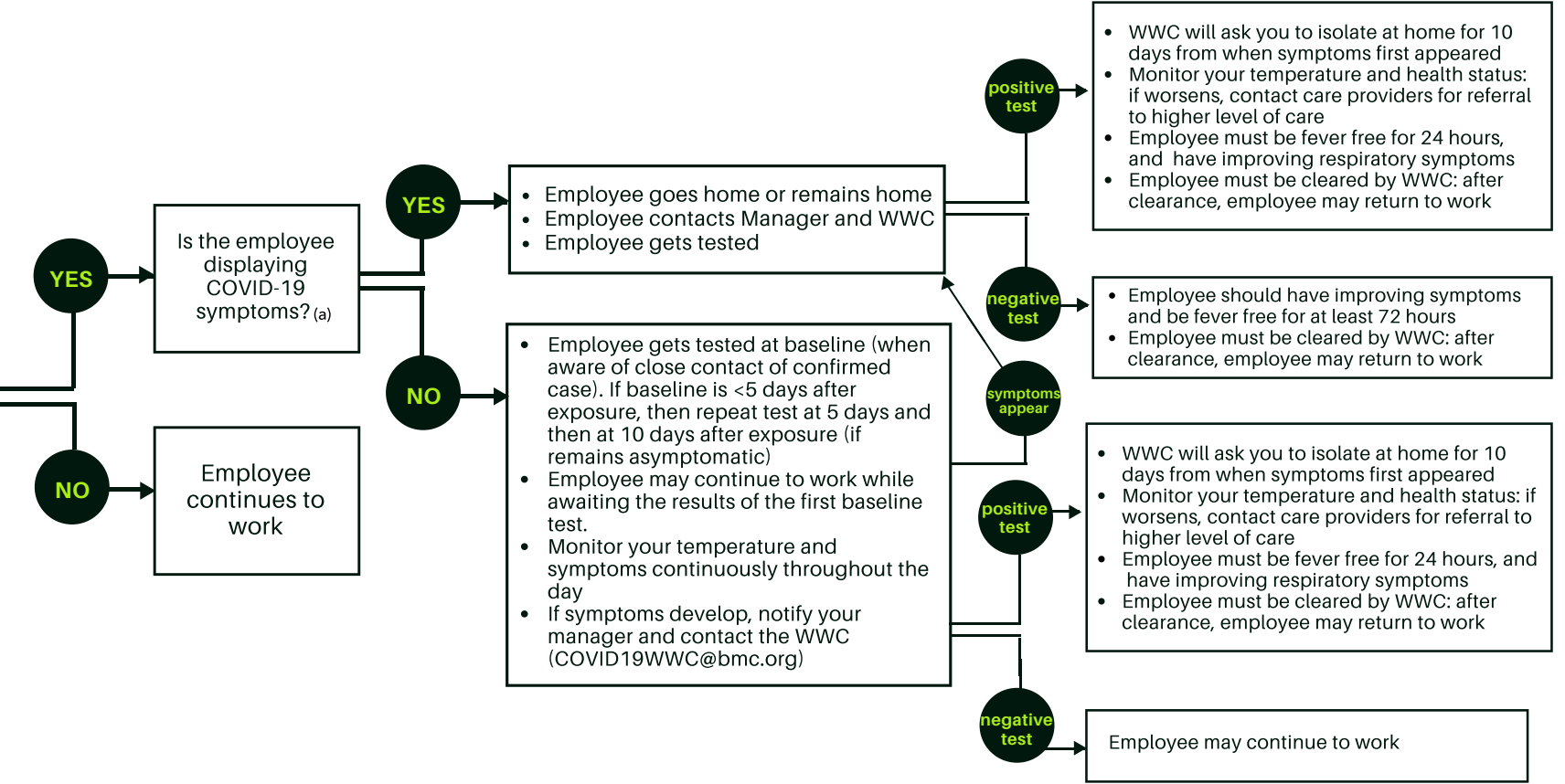
**LANE 1**

Employee is displaying COVID-19 symptoms<sup>(a)</sup>



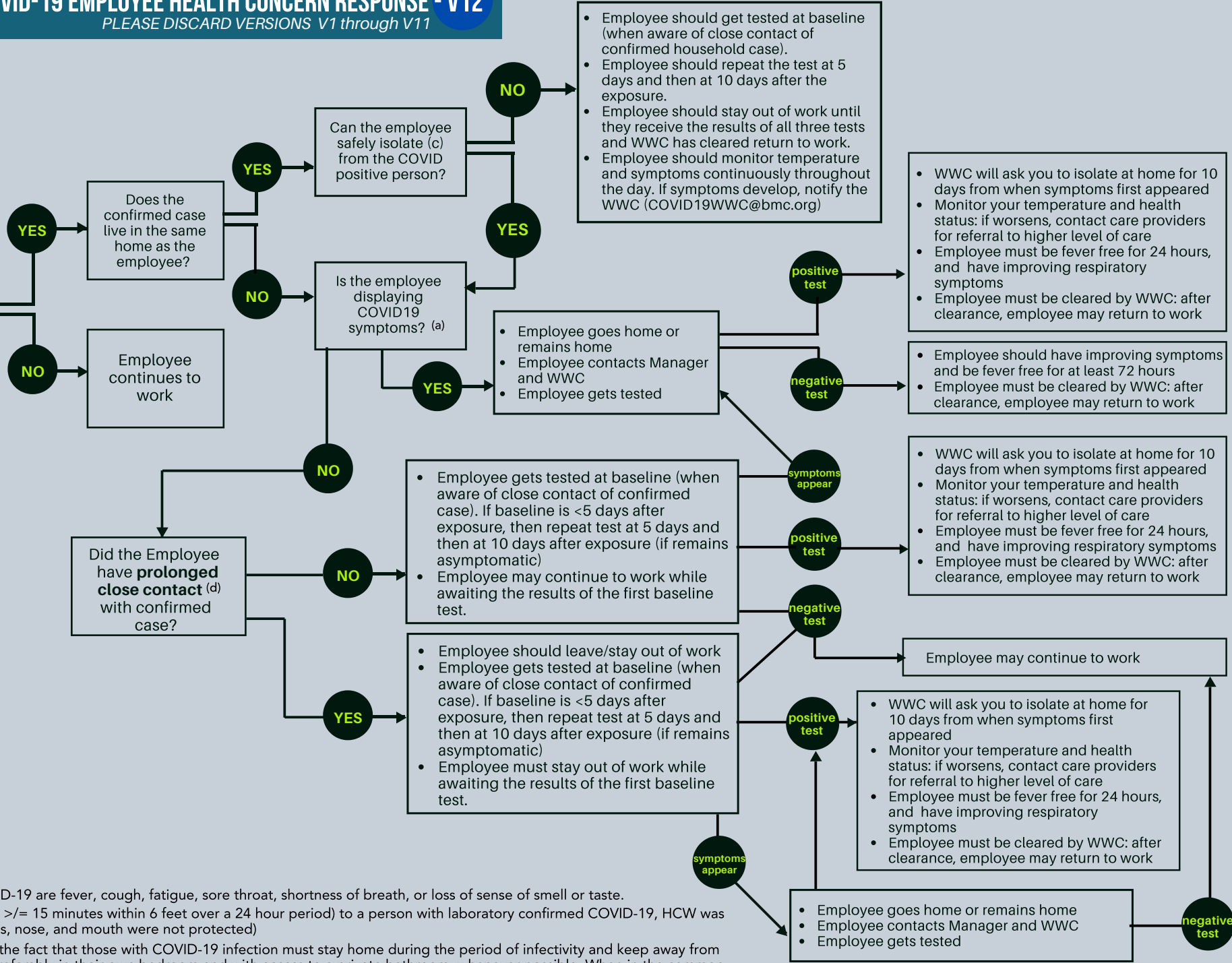
**LANE 2**

Close contact<sup>(b)</sup> with a patient or co-worker with a **CONFIRMED** COVID-19 case.



(a) The symptoms of COVID-19 are fever, cough, fatigue, sore throat, shortness of breath, or loss of sense of smell or taste.  
(b) Prolonged close contact (totaling >= 15 minutes within 6 feet over a 24 hour period) to a person with laboratory confirmed COVID-19, HCW was not using any PPE (eyes, nose, and mouth were not protected)

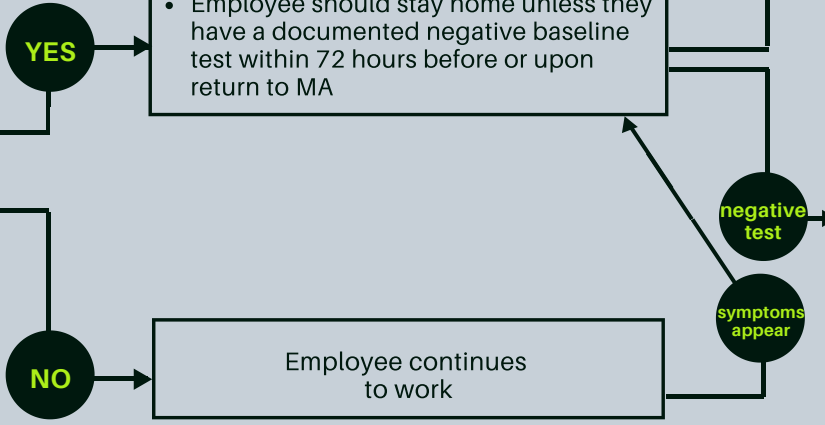
**LANE 3**  
**Close contact<sup>(b)</sup>**  
 with a **CONFIRMED**  
 COVID-19 case  
 outside of work.



(a) The symptoms of COVID-19 are fever, cough, fatigue, sore throat, shortness of breath, or loss of sense of smell or taste.  
 (b) Close contact (totaling >= 15 minutes within 6 feet over a 24 hour period) to a person with laboratory confirmed COVID-19, HCW was not using any PPE (eyes, nose, and mouth were not protected)  
 (c) Self-isolation refers to the fact that those with COVID-19 infection must stay home during the period of infectivity and keep away from household contacts--preferably in their own bedroom and with access to a private bathroom, whenever possible. When in the common areas of their home, COVID-positive individuals should wear masks and physically distance at least 6 feet from others; additionally, they should practice frequent hand hygiene and clean all high touch surfaces (including bathroom appliances) between use.  
 (d) Prolonged close contact (Daily close contact with confirmed COVID case for >15 minutes within 6 feet without PPE to cover the nose and mouth)  
 CDC recommended precautions for household settings: <https://www.cdc.gov/coronavirus/2019-ncov/hcp/guidance-prevent-spread.html>

**LANE 4**

Did the employee travel anywhere outside of the lower risk states <sup>(e)</sup>



**IF ASYMPTOMATIC**

- WWC will ask you to isolate at home for 10 days
- Monitor your temperature and health status
- Employee must be cleared by WWC: after clearance, employee may return to work

**IF SYMPTOMS DEVELOP**

- WWC will ask you to isolate at home for 10 days from when symptoms first appeared
- Monitor your temperature and health status: if worsens, contact care providers for referral to higher level of care
- Employee must be fever free for 24 hours and have improving respiratory symptoms
- Employee must be cleared by WWC: after clearance, employee may return to work

- If baseline is <5 days after exposure, then repeat test at 5 days and then at 10 days after exposure (if remains asymptomatic).
- Employee may return to work
- Monitor your temperature and symptoms continuously throughout the day
- if symptoms develop, notify your manager and contact the WWC (COVID19WWC@bmc.org)

(a) The symptoms of COVID19 are fever, cough, fatigue, sore throat, shortness of breath, or loss of sense of smell or taste.  
 (e) Please visit <https://www.mass.gov/info-details/covid-19-travel-order#lower-risk-states-> for the up-to-date listing of lower risk states

## MASS.GOV COVID-19 TRAVEL ORDER WEBSITE

<https://www.mass.gov/info-details/covid-19-travel-order>

**MA COVID-19 ORDER NO. 45**  
 (.pdf review and download)

<https://www.mass.gov/doc/july-24-2020-travel-order-pdf/download>

## EMPLOYEES IN SPECIAL CATEGORIES

### Q. If the employee is pregnant

A. Employee should continue to work, however, they should not be assigned to care for patients who are being ruled out or who have been confirmed with COVID-19, if possible. We are recommending that women who at 37wks gestation and greater not perform any confirmed COVID-19 patient-facing activities. Please email [COVID19WWC@bmc.org](mailto:COVID19WWC@bmc.org) if you would like to consult with one of our OB providers.

### Q. If the employee is immunocompromised (e.g., on steroids, active hematologic malignancy)

A. Employee should continue to work, however, they should not be assigned to care for patients who are being ruled out or who have been confirmed with COVID-19. In this circumstance, please email [COVID19WWC@bmc.org](mailto:COVID19WWC@bmc.org) for consultation on your specific situation.

### Q. If the employee is > 60 and has significant medical comorbidities (e.g., cardiovascular disease, pulmonary disease)

A. Employee should continue to work, however, they should not be assigned to care for patients who are being ruled out or who have been confirmed with COVID-19, if possible. In this circumstance, please email [COVID19WWC@bmc.org](mailto:COVID19WWC@bmc.org) for consultation on your specific situation.

### Q. If the employee reports cohabitation with a person who is immunocompromised (e.g., on immune-suppressants, active hematologic malignancy)

A. Employee should continue to work, and if possible, avoid direct care of COVID-19 patients. They should develop isolation plans from that co-habitant if they have a known exposure to a COVID-19 confirmed case or develop symptoms.