☐ Review informational deck on Substance Use Disorder (see State of the Epidemic presentation on main page)

☐ Review Frequently Asked Questions sheet by Managers

☐ Review Manager Response Tip Sheets

☐ Review sample scenarios and practice responses using the tip sheet

☐ Schedule team meeting(s) to ensure everyone on your team is informed and understands your commitment to provide support

☐ Facilitate meetings; note any questions or feedback

☐ Encourage team members to actively participate in an internal rollout event(s)

☐ Provide questions and/or feedback to a member of your Human Resources, wellness safety or other teams, for example:
  • What went well?
  • What is missing/needed?
  • How is the team feeling?
  • How am I feeling?
  • Are there any additional questions or concerns not addressed in the materials/presentations that should be?
  • What additional support, tools or resources do I and/or my team need?

☐ Distribute Frequently Asked Questions by Employees as appropriate (see section 3, Supporting and Engaging Employees)