

# SAMPLE



Grayken Center  
for Addiction  
Boston Medical Center

## ASSESSING AND ENGAGING THE ORGANIZATION CHECKLIST

- Examine cost implications on your organization
- Review medical and disability claims to assess employees' needs
- Invite employees to take a short, confidential survey
- Conduct focus groups
- Engage and educate your leadership and managers on the SUDs epidemic
- Develop and execute messages from the CEO and Senior Leadership
- Establish a cross-functional Advisory Team
- Gather and share personal stories from employees