Note: If a study requires a portion of in-person research to occur in BU and BMC space, then both swim lanes will need to be followed.

**BU only**
- Manage data intake, send restart phase determination, and next steps to researcher
  - **BMC Research Operations**
- Departmental approval sent to Andrew Taylor
  - DOM Rachelle Joseph
  - Psychiatry Christina Borba
  - GCRU Ridiare Denis
  - All other departments Researcher contacts department Chief or Chair
- Confirmation of IRB approval for current protocol
  - John Ennever
- Send final institutional sign-off outcome to researcher and BMC Research Operations inbox
  - Andrew Taylor
- Send Re-start Task Force and Department Chiefs/Chairs weekly status updates
  - **BMC Research Operations**

**BMC only**
- Manage data intake, send restart phase determination, and next steps to researcher
  - **BMC Research Operations**
- Department/clinic approval sent to BMC Res Ops inbox
  - DOM Rachelle Joseph
  - Psychiatry Christina Borba
  - All other departments Researcher contacts clinic operations management
- Review applicable approvals and provide final institutional sign-off outcome to researcher
  - **BMC Research Operations**
- Send Re-start Task Force and Department Chiefs/Chairs weekly status updates
  - **BMC Research Operations**