



EXCEPTIONAL CARE. WITHOUT EXCEPTION.

08/21/2020

Dear Referring Clinicians,

On behalf of the Division of Developmental Behavioral Pediatrics at Boston Medical Center we would like to thank you for putting your trust in our group to evaluate and share care of your patients and their families over the last decades. We are writing to inform you of a process change within DBP that we hope will improve our ability to deliver exceptional care. **To improve the efficiency of our patient visits we are requesting that all prerequisite information be obtained in advance of scheduling the first visit. It is also extremely important that the referral question is well defined.** We will continue with our current three visit model for most referral questions but having this information before the first visit will allow us to fast track urgent referrals and match clinician-family needs. **Effective September 8th 2020, parent/guardian is required to complete a parent questionnaire via VETA our secure online platform, in addition to FAXING or emailing the following (as applicable):**

- IEP (Individualized Education Program)/504 Accommodation Plan
- IFSP (Individualized Family Service Plan-report from early intervention services) and name of Early Intervention Program
- School district based TEAM evaluations (educational testing, psychological testing, OT, PT, and/or speech and language evaluations)
- Any private or clinic-based testing (psychological testing, OT, PT and/or speech and language evaluations)
- Any prior medical evaluations including audiology testing, ophthalmology, neurology, psychiatry
- Teacher/EI Provider Questionnaire /Email address so VETA form can be sent directly to them

FAX number is 617-414-7915 and email is DBPforms@BMC.org

Our referral team will make three outreach attempts to the patient to collect this information before closing out the referral and returning it to the referring provider. If a family's primary language is not English, we will make accommodations to help them complete these forms. We would greatly appreciate prior to referring a patient to developmental- behavioral pediatrics that the parent/guardian is informed of this protocol and has an email address on file.

Additionally, due to current demand for services, we are unable to accept referrals for second opinions. We continue to offer neurodevelopmental evaluations as developmental-behavioral clinicians, but we do NOT offer neuropsychological evaluations.

We thank you for your understanding and look forward to being able to care for your patients soon. Please do not hesitate to call Dr. Augustyn at 617 414 7418 with any questions about this new process. Thank you for your continued support.

Sincerely,

A handwritten signature in black ink that reads "Marilyn Augustyn".

Marilyn Augustyn MD, Division Director DBP, Boston Medical Center