

How to Apply for the Massachusetts Supplemental Nutrition Assistance Program (SNAP)

What you will need to apply:

- Personal Information
 - Social Security number (if you have one)
 - Birth date
 - Home address (if you have one)
 - Income
 - Expenses
 - If you are applying for other people in your household, you will need their personal info as well.
 - If you want someone to apply/get SNAP benefits for you, you will need to provide their contact information
- Financial information
 - Income, expenses, and other information will need to be verified.
 - You will be told what information is needed after the interview.
 - To speed up the decision process, send these documents with your application:
<https://www.mass.gov/service-details/snap-verifications-what-information-you-need-to-provide>

How to Apply:

- Online: [DTAConnect.com](https://www.mass.gov/service-details/snap-verifications-what-information-you-need-to-provide).
- By mail:
 - Download the SNAP Benefits application in your language of choice here:
<https://www.mass.gov/lists/dta-documents-and-forms>
 - Download the DTA cover sheet here:
<https://www.mass.gov/doc/dta-mailfax-cover-sheet/download>
 - Mail the application and cover letter to:
DTA Document Processing Center
P.O. Box 4406
Taunton, MA 02780
- In person:
 - Go to a local DTA office:
https://www.mass.gov/orgs/departments-of-transitional-assistance/locations?_page=1
 - Or go to a community kiosk
- By phone:
 - DTA Assistance phone line: (877) 382- 2363 (press 7 to apply for SNAP)
 - The DTA Assistance line is open from 8:15 A.M. to 4:45 P.M. Monday- Friday

What to expect after you have applied:

- You will be contacted to schedule an interview
 - The interview can be over the phone or at a local office.
 - An interpreter will be provided if you do not speak English.
 - During the interview, we will determine your eligibility for emergency SNAP benefits (assistance within 7 days). To learn more about Emergency SNAP

benefits click here: <https://www.mass.gov/orgs/departments-of-transition-assistance/locations?page=1>

- You will need to verify the information you provide us
 - You will need to verify income and expenses. More information on this, click here: <https://www.mass.gov/service-details/snap-verifications-what-information-you-need-to-provide>
 - You may need to verify more information- this will be determined in your interview.
 - The verifications can be sent in multiple ways:
<https://www.mass.gov/guides/how-to-contact-dta>
- You will get an Electronic Benefit Transfer (EBT) card
 - This might get sent to you before you are deemed eligible in order for you to use your benefits as soon as possible.
 - When you get your EBT card, you will also get more information on how to use it.
 - More information on using your EBT card can be found here:
<https://www.mass.gov/guides/using-your-ebt-card>
- You will get a decision within 30 days
 - You will get a letter in the mail telling you if you qualify, your benefit amount, and when you will receive your benefits. If we deny your application, we will explain why.
 - You can appeal the decision, and the letter will explain how to do this.
 - You can file a complaint with the U.S. Department of Agriculture if you believe you have been discriminated against.

Additional Important Information:

- If you need help applying for SNAP benefits, you can ask someone you trust to apply for you or go food shopping for you- this person would be your authorized representative. Identify who your authorized representative is in your application, and fill out this form together: <https://www.mass.gov/files/documents/2019/04/10/image-10-english.pdf>
- If you need additional help because of a disability, tell a DTA staff member in order to potentially receive accommodations.